

**Juan Diego Board Minutes**  
**October 24, 2006**  
**7:00 p.m. Juan Diego Catholic High School**

Present: **Ed Manuell, Tom Deganaars, Ron Heinz, Nirla Harris, Carol Barman, Carol Frymire, James Tangaro, Dr. Colosimo, Jeff Stokes, Joe Ligori, Molly Dumas, Becky Potts, Jeff Young, Clarence Illario.**

Excused: **David Jansen, Bill Condas, Tom Paget, Dave Simpson, Sister Catherine Kampharis, Sister Genevra Rolf, Cindy Grange, and Monsignor Fitzgerald.**

1. **Ed Manuell** welcomed everyone.
2. Prayer by **Carol Barman**
3. Presidents Report: Ed reminded the board that Football game was at 1:00 p.m., **Nov. 5<sup>th</sup>** is the JDCHS Showcase for potential new students and on **Nov. 18<sup>th</sup>** the Blessid Union of the Souls Concert.

### **Committee Reports**

➤ **Advancement:**

- **EL Wiegand Grant:** **Molly Dumas** handed out the highlights of the Advancement Committee and was pleased to announce that Juan Diego received \$165,000 from the E.L. Wiegand Foundation of Reno Nevada. This money is earmarked for a theatre fly system. She mentioned that the **annual appeal goal is \$10,000** and one of the goals was for the fly system as well, so they will alter the annual appeal brochure that is going out with post-its saying something like “Great News we just received \$165,000 from the E.L. Wiegand foundation for the Fly System... can you consider making a pledge as well.
- **Annual Appeal:** **Carol Frymire** talked about the annual appeal and the importance of it to help offset expenses with revenue. She was asking that every board member participate. It is not the dollar amount given but more the importance that the board gives 100%. She mentioned that foundations sometimes want to know this information for grants. It was mentioned that we also take advantage of corporate matching programs if your company has one. Molly mentioned that **Silent Eagle gifts were going well.**
- **Corporate Donations:** **James Tangaro** talked about the corporate donations and said he talked to some companies but is finding that some have it in their guidelines, not to give to religious organizations. Companies like UPS have this policy. He said they don't mind buying a table for the Gala or supporting an event though.

- **Planned Giving:** Molly talked about planned giving and mentioned that Jeff and his wife Judy have set up an endowment of \$15,000 for Juan Diego. (They will be highlighted in an article in the *Catholic Foundations Annual Report*). Jeff talked about how he and Judy wanted to give back and that Juan Diego is a big part of their lives and has provided their kids with getting into great colleges and getting scholarships. They wanted to give back to the community and this is how they thought it best.
- **Concert:** **Blessid Union Concert is Nov 18<sup>th</sup>**
- **Amnesty Intl** is this month.
- **Recruitment Video:** Molly showed the board the recruitment video highlighting students and that they were targeting 8<sup>th</sup> graders with.

➤ **FACILITIES**

- **Joe Ligori** presented the report and mentioned that they had met with Johnson Controls for the bidding of management control system and timeline for the facilities repairs. They are a local company whereas the Foreman Group was out of state. He saw that there were a few drawbacks with Johnson in that they had not done a school before, but have done hospitals. Becky Potts mentioned that the proof will be once they submit something and can answer questions. It was discussed that Juan Diego should make sure that whatever company they choose they should make sure that the company knows that the school will own the plan. Joe mentioned that perhaps we look into time/materials contracts once we get the timeline management plan from one of these companies. Foreman group has come back with a bid of \$125,000 to do the plan. The other company (Johnson) will let us know in two weeks if they are interested.
- Dr. Colosimo brought up there are problems with the fly system and getting it installed because of some duct problems and the storage room door problem. Dr. Colosimo mentioned that he would like the facilities committee to work on this now since the E.L. Wiegand money is coming and the project needs to start soon. He anticipates an additional \$70,000 will be needed to take care of the structural problems. It was suggested to find a structural engineer.

➤ **Finance**

- **Tom Paget** is out of town so Dr. Colosimo presented the budget. He handed out two sheets to discuss. The first handout he highlighted that the diocese is now mandating that schools have a 5% reserve out of the

budget. He mentioned that the high school this year is taking a higher percentage of Skaggs Catholic Center shared overhead (like Utilities). Overhead is increasing 10% while revenue is not growing as fast. In addition salaries were increased by 6% but tuition was only raised by 3%. He noted that 40% of the students are on some sort of financial aid. In addition, he has hired more teachers to compensate for the 40 plus additional students we have this school year. He mentioned that these are some of the challenges and we need to find some sort of common ground without radically changing anything. (i.e., maybe tuition increase a little higher while teacher salaries a little less).

- There was a discussion on parish support and how that won't solve the problem. We need to have strong programs and services so affluent people will want to come to Juan Diego and pay the tuition. We will always have lower income families applying for financial aid.
- Dr. Colosimo suggested that at the next board meeting we have an in depth discussion on the annual appeal. He said they have decided to not do the Gala this year...Last year they spent \$200,000 to make \$50,000. We need to look at changing the culture of giving and get our parents to support the annual appeal to help make up the difference in expenses versus revenue.

Next meeting November 28<sup>th</sup>.

Meeting Adjourned 8:45 p.m.