

Juan Diego Board Minutes
April 24, 2007
7:00 pm. Juan Diego Catholic High School

Present: **Ed Manuell, Sister Catherine Kamphaus, Sister Genevra Rolf, Tom Degenaaars, Ron Heinz, Carol Barman, Carol Frymire, Dr. Colosimo, Jeff Stokes, Joe Ligori, Molly Dumas, Becky Potts, Jeff Young, Clarence Illario, Bill Condas, Cindy Grange, James Tangaro, Mike DeCarlo.**

Excused: **Dave Simpson**

Guest: **Chris Long**

- **Ed Manuell** welcomed everyone.
- Prayer by **Becky Potts**
- Presidents Report: **Ed Manuell** discussed upcoming events
 - Ed sent Bishop Wester two proposed dates when he could attend a board meeting and speak to us, September 25 and October 30. We are waiting for his reply.
 - April 25, 26, and 27th – JDCHS Dance Concert, 7:00 pm.
 - May 22 – Baccalaureate Mass, 7:00 pm.
 - May 26 – Commencement, 10:00 am.
 - May 28 – Memorial Day
 - May 29 – Last JDCHS board Meeting for 2006-2007, 7:00 pm.
- Advancement: **Molly Dumas**
 - Annual Appeal brought in about \$52,000 in major gifts; and \$41,000 from smaller contributions.
 - Molly feels that we need to be more realistic with the amount this will raise and look at Rowland Hall and other schools like Judge and St. Margarita for the amount their appeal brings in and who their donors are.
 - On the finance side there needs to be a clearer picture of how money is collected and where it goes so that the total picture of how money is accounted for is changed for better accountability and transparency.
 - Parents will see the results of their efforts and the efforts of the staff
 - It will also more clearly show the results of the fund raising.
 - Ed mentioned that at his alma mater Catholic high school the administration and staff reach out continuously to the alumni and to the parents and grandparents to keep the relationship continuing beyond graduation. We need to also nurture our extended high school family.
 - Distributed a handout outlining:
 - Annual Appeal – Donations are still coming in
 - Events – The Night of ... will be held at the Grand America on November 17th (tentative)
 - Recruitment
 - Media P/R
 - Releases going out
 - Other Projects
 - Grants
 - Dr. Colosimo wants to make a commitment to growing the Annual Fund each year. The cost was low at \$1,500.00 and it brought back \$41,000. Next year the goal will be \$47,000 to 48,000 and grow exponentially from there.

- He wants a clear understanding of where money comes from and goes.
- Total fund raising for JDCHS was \$250,000 for the 2006-07 school year.
- Ask 4 or 5 schools (Judge, Rowland Hall, Mater Dei, et.al.) where their money comes from and what percentage comes from alumni, corporate sponsorship, etc.
- Engage board in a structure that will make this an effective activity for the board to undertake.
- Why don't we have a culture of giving?
 - Challenged board members to ask others how they felt about the Annual Appeal and see if they were even aware of it.
 - Leadership must come from board and move forward like other models and take into consideration that we have no alumni in a position to give to JDCHS right now.
 - Success comes from parents asking other parents and getting them involved in the Annual Appeal.
 - Look at the market and see what can be tapped into and how to get people to plan their giving into their personal budgets.
- Guest Speaker: Chris Long
 - In light of the tragedy that happened at Virginia Tech on April 16th, Mr. Long gave the board a presentation on the JDCHS protocol for violent intruders.
 - The JDCHS Violent Intruder Protocol was developed with the Draper and Sandy City police forces and other emergency response agencies to find out what would be necessary for a school like JDCHS.
 - Points to Consider
 - The student body is visible due to uniforms; however, most incidents involve someone with business inside the building.
 - The building is locked down at 8:15 am, and the two open entrances have buzzers that require a visitor to be allowed in.
 - Mr. Long with his staff continues to evaluate the facilities' access points to further improve security.
 - If there is a need for a lock down the staff has been trained and the students drilled on the lock down procedures.
 - "Initiate Lock Down Procedure" is announced over intercom and teachers grab as many students as possible into their rooms and lock door behind them making the room appear as empty as possible by turning off lights, shutting blinds etc. Then they wait for police or first responders to unlock door.
 - Improvements in the facilities' security systems are continuously being evaluated.
 - There have been 4 drills with the high school and the emergency agencies
 - Active Shooter
 - Bomb
 - Scenario with middle school
 - Scenario with elementary
 - Proactive measures are in place at JDCHS to help identify issues and prevent a tragedy from occurring.
 - Dr. Colosimo is conducting exit interviews with the graduating seniors.
 - Conclusions:
 - Getting rid of the "zero tolerance policy" has led to students informing the administration when they see a problem with another student.

- He continues to let the student body know that they are not “ratting out” their fellow students. He will implement discussions with students to talk about this moral dilemma and help them to have the courage to step out and get help for their friend or fellow student.
- He notes that the loss of friendship is not as important to a student as being labeled as an “informant”
- Moral development and discussion about this type of moral dilemma should start at home and bravery to help fellow students needs to be encouraged by parents and staff. Parents should model this for their children.
- Dr. Colosimo is considering drafting a letter to parents to explain the importance of trying to be proactive with their children to stop an event like the one that occurred at Virginia Tech. It would explain importance of stepping forward and recognize that JDCHS is a private institution and that parents will be informed of troubling behavior. The administration is not looking to kick out students but to help them. And, we need to let kids know that the “truth will set you free” and the best path to take is the one of courage.
- An emergency communications process to notify parents in the case of a significant emergency or disaster at the school is not currently set up.
 - There are concerns are about the emergency evacuation plan and who parents would call when an emergency occurs. There currently is not a “hotline” in place.
 - Carol Frymire stated that Rowland Hall has a sister school in another state where parents know to call if there is a major emergency at Rowland Hall in order to find out what is happening at Rowland Hall. Carol also noted that often in a major disaster you can make outgoing calls but not receive incoming ones. She also noted that this communications system can help during a disaster like an earthquake.
 - We also should remind parents not to talk to media. The Public Affairs coordinator for JDCHS is Molly Dumas
 - Other ideas being considered:
 - A resource officer for JDCHS
 - A “hot line “
- Mr. Long noted that two sweeps with firearm dogs have been done and nothing significant was found.
- Random drug testing has been done on a significant number of students with a small number of findings.
 - In all finding instances, the parents were grateful to find out that their child had a problem that they did not know about.
 - The biggest concern by students when tested was that they might miss lunch.
- Mr. Long and Dr. Colosimo noted that in the last 15 years there have been zero deaths due to fire in a school and there are fire drills that occur regularly. Whereas, approximately a 1000 kids have been killed by gun violence in schools in the last 15 years and emergency drills are not required.
- It was also noted that one of the students from JDCHS lost a cousin in the Virginia Tech tragedy.
- Facilities: Dave Simpson
 - Absent due to personal commitment but wanted to remind committee members that there will be a meeting scheduled for May.
- Finance: Tom Paget
 - Distributed a handout with:

- Budget charts showing the trend lines with year to date tuition collection well above last year collections and per student day expenses are below what was budgeted.
- All is trending along as expected and below budget.

- **Principals Report: Dr. Galey Colosimo**
 - Asked that the board pray for the School Voucher law.
 - Analysis shows that JDCHS would receive a significant amount of income from the new law.
 - A campaign of disinformation is being put out by voucher foes
 - Money for the vouchers does not come from the State's Education Fund and would instead come from the General Fund.
 - Even if the law is defeated the \$9 million it would cost will not go back into public school fund.
 - Minority students would benefit.
 - It is constitutional and will go to referendum.

- **Board Nominations – Ed Manuell**
 - 8 Candidates for 5 positions
 - Interviews will occur the week of April 24th.
 - Some board members should also be on the Annual Appeal Committee.

- **Next Meeting Scheduled for May 29th, 7:00 pm.**